



Eastern Ohio Regional Prevention Council Meeting Minutes

Date: April 25, 2019

Location: 63500 Byesville Road – Cambridge, Ohio

Present: *Appointed County Prevention Specialists* – David Boyer (Muskingum), Candy Emmert (Muskingum), Jennifer Burns (Carroll), Kate Offenberger (Carroll), Robin Bowdish (Tuscarawas), Jane Kalonick (Belmont), Kathy King (Belmont), Debra Knight (Harrison) *OCTF Staff* – Nicole Sillaman, *Ohio University Staff* – Linda Holmstrand and Aimee Collins *Guest* – Tracey Chestnut by phone for part of meeting

Absent: *Appointed County Prevention Specialists* – Leane Rohr (Coshocton), Nicole Caldwell (Guernsey), Steven Foreman (Muskingum)

Welcome: David Boyer, Chairperson welcomed everyone to the meeting at 9:08 a.m. A quorum was present at the meeting. A special welcome to Debra Knight, newly appointed county prevention specialist from Harrison County.

Coordinator Updates: Since the last meeting there have been the following resignations from the Council: S. Laube (Guernsey), M. King (Noble), and J. Rosnick (Monroe). The Council discussed the need to have people appointed that are able to attend the quarterly meetings. Currently, the Council has the following county commissioner appointed vacancies: Coshocton (1), Guernsey (1), Harrison (1), Jefferson (2), Monroe (2), Noble (2), and Tuscarawas (1).

David Boyer's 1st 3-year term as Council Chair expires June 7, 2019. The Council and the coordinating entity (Ohio University) have asked him to serve a 2nd 3-year term and he is willing to do so. The coordinating entity will notify OCTF of that decision.

Include in Council packets today (and mailed to those not present today) are the Wilder Collaboration Factors Inventory assessments. It is an annual measure requested by OCTF for council members. Linda asked that council members complete the Wilder regarding their experiences as a council member and workgroup member over the past year, and return them in the self-addressed, stamped envelopes that were provided.

Linda mentioned that Ohio University will also be doing a web-based survey this summer on a few other aspects associated with the council's work during the past year.

Linda stated that mileage reimbursement is available for council members for travel to meetings and placement of April prevention month materials. Please contact her for instructions on seeking reimbursement.



The council discussed the scheduling of SFY 2020 Council Meetings. It was determined that the Crossroads Library location works and the meetings will start at **9:15am on the following dates: August 22, 2019, October 31, 2019, January 23, 2020 and April 30, 2020.** Linda will verify the library is available for these dates.

OCTF Statewide Updates: Nicole shared that she and Lindsay met with the County Commissioner Association to reengage them and get appointments to the Councils. Nicole noted that any help locally is appreciated.

Following the January Council meeting where child care issues were discussed at length, Lindsay and Nicole made 4-5 contacts with the state child care bureau to discuss the Council concerns. Tracey Chestnut at the Bureau of Child Care offered to speak with this council and phoned in at this point in the meeting. Tracey explained the ODJFS – Ohio child care advisory council is charged with advising and assisting ODJFS in the administration and development of statewide child care policies and procedures. They meet quarterly in Columbus with all meetings open to the public. Council briefly described concerns over the supply of child care reducing as a result of SUTQ. Tracey said there are attempts being made to re-engage with formerly licensed providers, and a survey to get suggestions about how to increase supply and quality of care in some areas of the state. Nicole suggested the Council draft a letter to the child care advisory council with their concerns and suggestions on how to increase supply of care in the region.

Review/approval of minutes: Minutes/notes from the July 2018, November 2018, and January 2019 Council meetings were distributed. The only official minutes were from July 2018. A motion (Kalonick/Bowdish) was made to approve minutes from July 2018. PASSED

Quarterly Summaries and SFY 19 Strategy Update

Strategy 1 Provide high quality care and education early in life COAD is continuing to provide CDA training. While some participants are trying to get all the hours required for certification COAD is also encouraging people to complete a 15 hour module. This option is reaching a lot of people who will be able to use the information immediately and may at some point be encouraged to seek certification.

OCTF did not award the Council the funding sought to hire an outreach or recruiter worker for this strategy. This is seen as a duplicative, already funded service.

Review of SFY 19 budget. COAD finished “contract 1” through end of December 2018. “Contract 2” started in October 2018 and runs through June 2019. Contract 2 includes provisions that a unit of service is a 15 hour module completed by a participant. The payment structure is all or nothing. COAD has many people that have completed 12.5 hours but for a variety of reasons have not returned for the remaining 2.5 hours of training, thus not completing a unit of service. Strengthening Families - under the current agreement COAD is paid when someone attends four of six offerings of 90 minute training. Some attended three trainings and are not coming back for whatever reason. Linda suggests some consideration to be given by the council so COAD can be reimbursed for their efforts. COAD is trying to do make up sessions where they are combining counties.



The Facebook live videos are getting a lot of viewers. An organization Noble County contacted COAD to have one of the presenters to come live to speak with them. Council is reimbursing COAD for speakers, supplies, travel, and Facebook boosting.

Council discussed that when people are making a good faith effort and miss some things, they do not want them to be disenfranchised. Council also discussed prorating the amount of payment to COAD based on the participants' attendance and creating opportunities to incentivize people to do training. Linda noted that incentives are not allowable this year but will be an allowable expense in SFY 2020.

A motion (Offenberger/Bowdish) to amend the COAD deliverables for SFY 2019 to a prorated unit of service and payment of the partial units of service for CDA and Strengthening Families sessions. PASSED

Strategy 2 Provide mentoring services to children/adolescents Big Brothers Big Sisters East Central Ohio projected 14 new mentoring relationships this year and have created 19 new relationships. There is a sibling group of 3 where the parent has been hospitalized for a long time and intake BBBS paperwork hasn't been signed. BBBS is holding the slots for the kids and thus is under three mentees in their contract. Linda requested to adjust their participation count to 27 instead of 30 so they can bill full amount in this unit of service deliverable line item. Motion (Kalonick/Emmert) to adjust the rate and pay 100% of the unit of service deliverable. PASSED

Linda explained that in the current agreement, Big Brothers Big Sisters Zanesville has April as a cut-off date for unit of service. They started a month late with services, have been close to hitting their number of kids enrolled, and will be extending into May. She would like to amend their deliverable to allow them to be able to bill for the service through May, up to 100% of the deliverable based on revised number of kids enrolled. Motion (Offenberger/Bowdish) to amend BBBSZ deliverables through May, and up to 100% of the deliverable based on the number of children enrolled. PASSED

Linda described the effort and investment put into the mentoring work by Coshocton Community Center. They bought their own curriculum before the agreement was in place so they could begin planning, they feed the participants, and gave recruitment bonuses with their own funding. They are implementing CAMP to fidelity and ultimately are likely to sustain the programming. Their current agreement indicates that they can only get paid for the mentoring matches made by January. This then impacts all units of service because they made six matches by the cut-off. Linda requested to adjust their agreement. Motion (Burns/Bowdish) to adjust unit rate for matches to \$250 and programming/service rate to \$1050. PASSED

Brightway Center has submitted an application for mentoring planning funding for Jefferson County . They had a Community Connectors grant using a mentoring program where mentees were high school age and mentors were community members. They no longer have that funding and they are looking for opportunities for high school students who were mentored to stay involved. Brightway has completed the funding application and have requested \$2,300.00 for a CAMP distance model planning grant. Money, if approved, would need to get in place quickly to figure if they can implement the program beginning in the fall. The planning money would be used to purchase curriculum, make contacts with people to see if they have interest in program by referring mentees or mentors. Linda suggests we give them a chance to see if they can do it. A motion (Offenberger/Knight) to award a planning grant for



Brightway Center for up to \$2,500.00 so they can plan how to implement CAMP distance model in 2020. PASSED Brightway Center also has experience working in Harrison County and has expressed interest in CAMP implementation in that county.

Despite many attempts, including three providers deemed ineligible because of conflicts of interest, Linda has been unable to locate a suitable service provider interested in receiving a planning grant or in providing mentoring in Monroe, Belmont, and Noble counties.

Strategy 3 Develop and Deliver a universal prevention awareness campaign A committee made up of Eastern and Southeast council members, OU, and OCTF are meeting weekly with Origo on messaging, photos, and all other aspects of the campaign. Most of the Eastern funding has been allocated for campaign development. OCTF is in support of moving \$30,000 in unallocated mentoring funding to the awareness campaign to do pre-buys on media by the end of June. Motion to (Burns/Emmert) move \$30,000 in mentoring funding to the awareness campaign this fiscal year. PASSED

SFY20 Prevention Plan Strategies, Vendors, and Budget Discussion: Linda provided several documents and tables to guide the discussion. She again thanked the Prevention Plan workgroup for their time, thoughtful discussion, and guidance in drafting the prevention plan renewal and request for funding. The Eastern Region was awarded \$210,000.00 for SFY 2020 services. OCTF has funding parameter by category and a revised list of allowable expenses. Parent leadership and engagement allocations must be between 1% and 3% of the award. Linda suggested going with \$2,100 - 1% to possibly do some focus groups with parents to examine an existing strategy or gather their thoughts on local needs. Outreach must be allocated up to 5%. This category of funding is to promote funded services and this year also includes food and/or incentives to encourage parents/families to attend services. Currently, the Council outreach money is being used to advertise COAD trainings on Facebook. Linda envisions vendors wanting money in their own budgets for outreach so suggests the Council hold back \$1,200 for their own outreach which frees up \$9,300 to be included in vendor budgets. There is no need to allocate money to program evaluation. Linda would like \$20,000 for the awareness campaign, \$138,200 for mentoring, and \$48,500 for the childcare education strategy. A motion (Bowdish/Kalonick) to accept the funding amounts by category as presented in the "Revised Budget Planning Document – April 24, 2019". PASSED A motion (Bowdish/Burns) for Ohio University to enter into contracts as proposed in the "Revised Budget Planning Document – April 24, 2019". PASSED Discussion on the direction to take with Strategy 1 – early child care focused on identifying evidence-based curriculums that provide parent/caregiver education. This would be a service for anyone caring for children on a daily or even a periodic basis. A motion (Bowdish/Emmert) for Ohio University to issue an RFP to award the remaining funds \$48,500 for programming in the region, priority given to Belmont, Monroe, and Noble counties. PASSED

April Prevention Month Candy shared that Muskingum County has posted everyday heroes on their Facebook page and it has been very well received. All materials (pizza post-its, placemats, and coasters) were distributed in the region.



Ohio Children's Trust Fund
Ohio's Prevent Child Abuse America Chapter

Council Wrap-Up and Dismissal David and Linda thanked everyone for attending and participating in the meeting. The next Council meeting is August 22nd at 9:15 a.m.

Meeting concluded at 11:48 a.m.