



**Ohio Children's Trust Fund  
Board Meeting Minutes  
February 23, 2022**

**Board Members Present:**

Representative Andrea White  
Jeff Van Deusen (Director Matt Damschroder)  
Doug Wolf  
Megan Wanczyk  
Dr. Angel Rhodes  
Representative Janine Boyd  
Melinda Haggerty  
Jennifer Voit (Director Dr. Bruce Vanderhoff)  
Grace Kolliesuah (Director Lori Criss)  
Dr. Kynetta McFarlane  
Holly Kastan  
Kimberly Jordan  
Sam Shafer

**Board Members Absent:**

Senator Tina Maharath  
Senator Stephanie Kunze

**Staff Present:**

Lindsay Williams, Executive Director  
Nicole Sillaman, Assistant Executive Director  
Maguire Sanders, Program Manager  
Eric Gonzales, Program Manager  
Renee Whitfield, Program Manager  
Diettra Engram, Program Manager  
Jasmine Hall, Administrative Professional

**Guests:**

Denise Pleska, Senior Staff Attorney for ODJFS  
Bryan Stout, Legislative Liaison  
Nick Fraunfelter, Origo Account Manager  
Eric Witt, Origo Director of Operations

***Welcome & Roll Call***

Chairman White called the Ohio Children's Trust Fund (OCTF) Board Meeting to order at 10:03 am on February 23, 2022, with a quorum. Representative White led introductions as the Board welcomed new Board member Sam Shafer. Also, Representative White informed the Board that Joella Franzen is her new aide and contact.

***Chairman Updates***

Chairman White reminded the Board of the upcoming National April Child Abuse Prevention Month activities, and to spread the word as she will assist as she is able to with legislation. Chairman White notified the Board that virtual meeting provisions are in effect until July 1<sup>st</sup>, and that if Board

members are having trouble accessing the Board Portal to contact Director Williams/OCTF. Also, she indicated there will be some Board Member term-offs as we approach July.

Chairman White shared that her office, Senator Kunze's office, and the OCTF are continuing to work on the standalone companion bill for the ORC revised statutory language. This will also be drafted as an amendment in case the bill could be placed into another bill as necessary. Rep. White also stated that there has been successful movement on the ACEs Study Committee bill and that she will push for an OCTF Staff member to serve as a member. This bill is heading to the Senate for approval.

Director Williams shared that Nicole Sillaman has been appointed as Assistant Executive Director for the Trust Fund, and that they have worked to backfill the Financial Program Manager role along with a new Financial Program Manager Position and Project Manager Position through the Federal discretionary grant. OCTF is awaiting start dates. As the Trust Fund team grows, staff attendance at Board Meetings may be limited to the Director, Assistant Director and Admin.

Chairman White announced that the Board will be convening a meeting on March 23, 2022, to review and finalize the revised prevention plans of any regions without an approved plan after this Board meeting so that they may all have services ready for implementation starting July 1, 2022.

## **Old Business**

### ***Minutes***

Chairman White gave pause for review and asked for any questions or revisions to the November 10, 2021 Board meeting minutes. Dr. Angel Rhodes motioned for the minutes to be approved. Dr. Kynetta McFarlane seconded the motion. Hearing no questions, revisions, or objections to the minutes as submitted, Chairman White stated the minutes were approved.

### ***April Child Abuse and Neglect Prevention Awareness Month Update***

Renee Whitfield shared with the Board that the April kickoff event will be held virtually on April 7, 2022, at 10:00 am. During the event the Trust Fund will highlight the #EverydayOhioHeroes and Youth Art Contest winners. This year's language will shift to center on the theme of Positive Childhood Experiences (PCEs) using an updated tagline of "Positive Childhoods. Promising Futures". Mary Kreitz will be the keynote speaker. The OCTF is working with Origo for this year's campaign.

Ms. Whitfield turned the meeting over to Nick Fraunfelter and Eric Witt of Origo. They went into further detail about the April campaign activities and logistics, sharing the statewide media and marketing project plan outline throughout the year using social media ads, billboards, (digital) ads, cable tv & radio, earned media and other mediums. Origo also stated that there will be an email campaign targeting parents/caregivers, legislators, and professionals.

Holly Kastan inquired as to the importance of OCTF brand awareness itself. Renee Whitfield stated that the Trust Fund and Origo are aware of feedback pertaining to its awareness and noted that the year-round campaign includes developing branding material to address who the OCTF is and what the Trust Fund does. Jeff Van Deusen mentioned that conversations have been had internally about OCTF awareness and how the work of primary and secondary prevention fits into the continuum. Nick Fraunfelter stated that the mechanism used to support the campaign does lead back to OCTF.ohio.org as well.

Rep White expressed her agreeance with the positive messaging with the campaign and would like to see a tie-in of what a person can do to prevent child abuse and neglect by being a “hero” or something that can direct the public on ways to prevent child abuse and neglect while learning about the Trust Fund. Rep. White also mentioned that a press release (template) that Board members can share with their respective agencies/organizations about the virtual event and activities that would be helpful. Director Williams added that along with the Child Abuse Prevention Month and Positive Childhoods Experiences messaging, the compilation of a list of activities will be created and shared with the public through the earned media opportunities. Additionally, prevention spotlights will be developed with key grantees and project staff (including one with a Board member). Rep Boyd suggested highlighting some of the OCTF funded programs and ACEs work each month statewide throughout the counties, to which Director Williams and Renee Whitfield mentioned that they will be incorporated in the prevention spotlight videos SFY 2022 and SFY 2023. Rep White would like to include April updates every month.

### ***Program Committee Updates***

Chairman White turned the meeting over to Megan Wanczyk to introduce Program Committee updates. Megan informed the Board of the amount of work that OCTF staff and Program Committee have accomplished with regard to prevention programs and prevention plans.

### ***CAC Primary Prevention Proposal***

Director Lindsay Williams shared with the Board Program Committee updates on the CAC primary Prevention Opportunity to date. Upon Board Member request to involve more CACs in the realm of child sexual abuse prevention, the Trust Fund reached out to the Ohio Network of Child Advocacy Centers (ONCAC) for assistance.

- **Harcum House**

Harcum House CAC proposed to be the lead agency and to partner with nine other CACs to embed primary child sexual abuse prevention education into 10 practice sites and to subgrant with ONCAC to support local CACs in capacity building, data collection and reporting, and technical assistance. ONCAC will implement Darkness to Light’s Stewards of Children program and provide Train-the Trainer sessions for partner CACs to build capacity.

Harcum house has requested \$155,604.80 in SFY 22 and \$216,954 in SFY 23. Harcum house proposes to support the following 10 counties: Fairfield, Geauga, Mahoning, Muskingum, Guernsey, Tuscarawas, Athens, Ross, Allen and Hancock Counties, each receiving about \$8,000 across state fiscal years to support program implementation in their county. This proposal will result in 5 agreements total for the OCTF to provide Stewards of Children programming throughout at least 14 CAC’s that will be operationalized through June 30, 2023. A new opportunity will be released in Spring 2023 to identify CAC’s providing primary prevention efforts in SFY 2024 and 2025, pending Board approval and allocation of funds. Program Committee reviewed and recommended funding this collaborative proposal.

Melinda Haggerty inquired as to the number of regions that would be covered under this initiative to which Nicole Sillaman shared it would be seven regions total.

Chairman White asked for any questions or comments on the Harcum House CAC Primary Prevention Proposal. Hearing no further questions or comments, Chairman White called for a motion to approve the Harcum House CAC Primary Prevention Proposal. Representative Janine Boyd motioned, and Megan Wanczyk seconded the motion. The board approved the motion.

### ***SFY 2022 Southwest Regional Prevention Plan Amendment***

Director Williams continued with the Amendment for the Southwest Ohio Region's Prevention Plan. The Southwest council voted to conditionally approve service proposals put forth by Beech Acres Parenting Center and Pause for Parents, Play for Kids, which included the Common-Sense Parenting Program. This program was not added to the service grid within the prevention plan, and the prevention plan has since been updated to reflect the addition of the Common-Sense Parenting Program.

Chairman White asked for any questions or comments on the Amendment of the Southwest Ohio Regional Prevention Plan. Hearing no further questions or comments, Chairman White called for a motion to approve the Amendment of the Southwest Ohio Regional Prevention Plan. Dr. Angel Rhodes motioned, and Jennifer Voit seconded the motion. The board approved the motion.

### ***Prevention Program Submissions***

Director Williams presented the two programs submitted and reviewed by program committee:

- **Connect** – This program is a group program for parents and caregivers of preteens and teens (8-19) with serious behavioral and internalizing problems. The program's goals are to reduce caregiver strain and depression, and to improve protective factors.

The Program Committee recommends approving this program.

- **Families of Promise** – Families of Promise is a locally grown case management supplemental behavioral health and prevention program that serves caregivers and children through age 18 who are impacted by the incarceration of a parent and is to be offered as a supplemental program to be funded along with an evidence-based program or Parent Café (submitted by Great Lakes but will apply across all the regions to be paired with evidence-based programs or Parent Café).

The Program Committee recommends approving this program.

Chairman White asked for any questions or comments on the Prevention Program Submissions. Holly Kastan asked about what each program does and if it involves therapy. Director Williams stated that Connect is designed to support parents and caregivers of teens with behavioral health problems (1 to 1 as well as group parent education classes). \*It was noted after the Board meeting that this program is not provided one-to-one and is only a group-based program.

Hearing no further questions or comments, Chairman White called for a motion to approve Connect and Families of Promise as permissible programs to receive OCTF funding. Dr. Kynetta McFarlane motioned, and Jeff Van Deusen seconded the motion. The board approved the motion.

### **SFY 2023 Regional Prevention Plans**

Director Williams gave the Board an overview of the prevention plan guidance and application deadline of February 1, 2022. The prevention plans were reviewed February 18, 2022 by Program Committee. Western was not able to convene a council meeting prior to the February 1, 2022 deadline to approve their plans and submit final plans but Central did send a draft of their prevention plan.

Director Williams shared high-level slides for each region with strategies, programs, and Program Committee recommendations:

- **Central:** Program Committee recommended the following:
  - Approve for continued funding of Part I Direct Services (Triple P Parent education services and evaluation of prevention services).
  - Exempt the region from the requirement to competitively select vendors as the region is continuing to fund its existing vendors for all three strategies.
  - Revise Part I Direct Services (County-level action plans and end date clarification).
  - Revise the region's Part II Concrete Supports (exceeds 10% administrative cost, range to provide up to \$1,000 per family is preferred).
  - Approve the region's Part III Parent Leadership and Capacity Building.
  - Revise Part IV Innovation (Part I Direct Services; potential to include CompDrug services that are innovative and effective).

Chairman White asked for any questions or comments on the Central Ohio SFY 2023 Regional Prevention Plan. Kimberly Jordan inquired about CompDrug and the concern that they are not adequately serving the population in the region, or if the need is still present, to which Director Williams clarified that it includes both parts where the data is not quite aligning, and county-specific plans and measuring outcomes with delineation of outcomes are yet to be seen. Melinda Haggerty requested clarification on how we look at the needs assessment data and if we should be comparing regions in terms of the entire state. Director Williams stated that is the case with Central, and several counties scored higher on a few needs/indicators in comparison to the state.

Hearing no further questions or comments, Chairman White called for a motion to approve the Central Ohio SFY 2023 Regional Prevention Plan. Representative Janine Boyd motioned, and Kimberly Jordan seconded the motion. The board approved the motion.

- **Eastern:** Program Committee recommended the following:
  - Approve the region's Part I Direct Services.
  - Approve the region's Part II Concrete Supports.
  - Approve the region's Part III Parent Leadership and Capacity Building.
  - Approve the region's Part IV Innovation (exemption of requirement that vendors be competitively selected as applied to Allwell Behavioral Health to provide Family Wellness, Parent Café, and Pro-Social Events).

Chairman White asked for any questions or comments on the of the Eastern Ohio SFY 2023 Regional Prevention Plan. Holly Kastan expressed concern about the use of pro-social events, and why concrete supports would be \$500 in some regions and \$1000 in other regions. Director Williams clarified that the allocation of funds for each region is based on the child population percentage in each region and regions make estimations on the number of families who could be served and how much funding in concrete supports they could utilize. The OCTF is seeking clarification on Pro-Social Events.

Hearing no further questions or comments, Chairman White called for a motion to approve the Eastern Ohio SFY 2023 Regional Prevention Plan. Doug Wolf motioned, and Kimberly Jordan seconded the motion. The board approved the motion.

- **Great Lakes:** Program Committee recommended the following:

- Approve the region’s Part I Direct Services.
- Approve the region’s Part II Concrete Supports.
- Approve the region’s Part III Parent Leadership and Capacity Building.
- Approve the region’s Part IV Innovation (requested an exemption from the prevention plan requirement to competitively select its vendors as applied to Providence House to provide its own Community Education and Resiliency Program).

Chairman White asked for any questions or comments on the Great Lakes Ohio SFY 2023 Regional Prevention Plan. Hearing no further questions or comments, Chairman White called for a motion to approve the Great Lakes Ohio SFY 2023 Regional Prevention Plan. Representative Janine Boyd motioned, and Dr. Angel Rhodes seconded the motion. The board approved the motion.

- **Northeast:** Program Committee recommended the following:
  - Approve the region’s Part I Direct Services.
  - Approve the region’s Part II Concrete Supports.
  - Approve the region’s Part III Parent Leadership and Capacity Building.
  - Approve the region’s Part IV Innovation.

Chairman White asked for any questions or comments on the Northeast Ohio SFY 2023 Regional Prevention Plan. Sam Shafer inquired further about the Handle with Care program, and if the inclusion of physical restraint training is involved and why this program was chosen. Director Williams stated that the program involved engaging with first responders to identify children with trauma/behavioral health problems and indicated that schools would be notified to handle the child with care. Megan Wanczyk mentioned that there are two Handle with Care programs, and that if there’s something that qualifies as a traumatic event that has happened in the home, first responders flag the school to notify them to handle the child with care as Lindsay previously detailed.

As far as CQEs and expungements, Representative White informed the Board that there is an expedited pardon program provided by the Governor that she can provide to Board members.

Hearing no further questions or comments, Chairman White called for a motion to approve the Northeast Ohio SFY 2023 Regional Prevention Plan. Doug Wolf motioned, and Grace Kolliesuah seconded the motion. The board approved the motion.

- **Northwest:** Program Committee recommended the following:
  - Approve the region’s Part I Direct Services.
  - Approve the region’s Part II Concrete Supports.
  - Approve the region’s Part III Parent Leadership and Capacity Building.
  - Approve the region’s Part IV Innovation.

Chairman White asked for any questions or comments on the Northwest Ohio SFY 2023 Regional Prevention Plan. Melinda Haggerty requested additional information on the 24/7 Dads program. Diettra Engram shared that 24/7 Dads is a group program focused on fathers who are involved in their children’s lives and focuses on parenting education for dads (with a father as the lead facilitator). The program is modeled after the Dads on Duty program and duplication has been checked with the Fatherhood Commission.

Hearing no further questions or comments, Chairman White called for a motion to approve the Northwest Ohio SFY 2023 Regional Prevention Plan. Jennifer Voit motioned, and Kimberly Jordan seconded the motion. The board approved the motion.

- **Southeast:** Program Committee recommended the following:
  - Approve the region's Part I Direct Services.
  - Approve the region's Part II Concrete Supports.
  - Approve the region's Part III Parent Leadership and Capacity Building.
  - Revise the region's Part IV Innovation (clarification on its enhanced Parent Café project to include specific activities and a clearer description of the project proposed with support person as optional).

Chairman White asked for any questions or comments on the Southeast Ohio SFY 2023 Regional Prevention Plan. Hearing no further questions or comments, Chairman White called for a motion to approve the Southeast Ohio SFY 2023 Regional Prevention Plan. Jennifer Voit motioned, and Melinda Haggerty seconded the motion. The board approved the motion.

- **Southwest:** Program Committee recommended the following:
  - Revise the region's Part I Direct Services (Clarification on the inclusion of Peer Supports or remove).
  - Approve the region's Part II Concrete Supports.
  - Approve the region's Part III Parent Leadership and Capacity Building.
  - Revise the region's Part IV Innovation (encouraged to separate the Youth Thrive Framework from Youth Independent Living and to resubmit an innovation plan for the March Board meeting).

Chairman White asked for any questions or comments on the Southwest Ohio SFY 2023 Regional Prevention Plan. Hearing no further questions or comments, Chairman White called for a motion to approve the Southwest Ohio SFY 2023 Regional Prevention Plan as recommended with the specifications by the Program Committee. Dr. Angel Rhodes motioned, and Grace Kolliesuah seconded the motion. The board approved the motion.

- **Western:** Program Committee recommended the following:
  - Conditionally approve, pending council approval, the region's Part I Direct Services.
  - Conditionally approve, pending council approval, the region's Part II Concrete Supports.
  - Conditionally approve, pending council approval, the region's Part III Parent Leadership and Capacity Building.
  - Conditionally approve, pending council approval, the region's Part IV Innovation.

Chairman White asked for any questions or comments on the Western Ohio Regional Prevention Plan. Hearing no further questions or comments, Chairman White called for a motion to approve the Western Ohio Regional Prevention Plan pending council approval. Dr. Kynetta McFarlane motioned, and Jennifer Voit seconded the motion. The board approved the motion.

### ***Prevention Workforce Updates***

Director Williams reminded Board members of the prevention workforce discussions that took place during past Board meetings. Program Committee met February 2, 2022, to review the results of the Ohio Child Abuse Prevention Funding and Workforce Survey. Based on the results

of that survey, and after an extensive discussion during the committee meeting, Program Committee recommended the following (changes are reflected in the Allowable/Unallowable Document):

- Increase the allowable administrative costs to 15%
- Allow parent incentives to be set at \$10/session with no program cap
- Remove the 5% limit to parent incentives and apply the limit only to food and beverages

Program Committee will begin convening and developing questions for a roundtable discussion to be held some time in the summer for all interested vendors. This will give vendors an opportunity to further address concerns identified in the survey as well as to explore potential solutions. Board Members are welcome to assist with the workforce roundtable.

Chairman White asked for any questions or comments pertaining to the prevention workforce recommendations and allowable/unallowable document changes. Hearing no further questions or comments, Chairman White called for a motion to approve the prevention workforce recommendations and allowable/unallowable document changes. Grace Kolliesuah motioned, and Dr. Kynetta McFarlane seconded the motion. The board approved the motion.

### **Finance Committee Update**

#### ***SFY 2021 Operating Budget Update***

Director Williams turned the meeting over to Dr. Kynetta McFarlane for the Finance Committee Update. Dr. McFarlane informed the Board of the final SFY 2021 Operating Budget and gave an overview of OCTF's current financial standing. OCTF exceeded projections for revenues in SFY 2021. Regarding expenses, OCTF spent down roughly 70% of budgeted expenses for eligible services with the pandemic impacting implementation of services, capacity and program participation.

#### ***SFY 2022 Operating Budget***

Dr. McFarlane shared with the Board a snapshot of the SFY 2022 Financial Status overview of the Operating Budget. The OCTF is on track for projections on revenues as of 1/31/2022, with grants creating an increase in funding. Donations are below projections and will be further explored. For OCTF expenses as of 1/31/2022, the biggest expenses to date are for personnel as providers have not yet invoiced for staffing and services. Detailed budgets for SFY 2021 and 2022 are provided in the Board Portal.

Holly inquired on funding that could not be carried over. Nicole Sillaman stated that the TANF line items are funding that OCTF will not be able to carryover. The Trust Fund is able to reallocate the funding for most of its projects to ensure that there is no lapse. Holly Kastan also asked about ARPA funding, to which Nicole stated the funds are to be spent by 2025. The Trust Fund is diligently working to spend down these funds, especially as we move into SFY 2023.

#### ***OCTF SFY 2022/2023 GRF Budget Proposal***

Nicole Sillaman shared with the Board OCTF's General Revenue Funds (GRF) Budget Proposal with the Trust Fund submitting a proposal utilizing about \$370,000 in GRF funding to support 11 Triple P trainings and 2 Parent Café Coordinator trainings by June 30, 2022. Additionally, the OCTF intends to utilize nearly \$1.1M in GRF to swap out currently allocated Dedicated Public Funds for Triple P program delivery via the regional model. Utilization of additional GRF for SFY 2023 will support two initiatives: further expansion of FSN, and continued expansion of evidence-based and evidence-informed primary and secondary child abuse and neglect prevention programming.



Nicole presented the SFY 2022 Spending Plan adjustment with GRF, highlighting two-line items: training and regional implementation. Jeff Van Deusen added on the intent and creative approach to using this funding and collaborating with OCTF as this amount of funding may not be presented in the future.

Vice Chair Dr. Rhodes asked for any questions or comments on approving the OCTF SFY 2022 Spending Plan Adjustment with GRF. Hearing no further questions or comments, Vice Chairman Dr. Rhodes called for a motion to approve swapping the GRF funding for our DPF in order to carry over DPF for future years' expenditures. Dr. Kynetta McFarlane motioned, and Jennifer Voit seconded the motion. The board approved the motion.

Nicole Sillaman updated the Board as to the impact of the administrative costs adjustment ceiling to 15% based on Program Committee's recommendation, sharing survey responses from the regions in which a majority of regions indicated that they fund service providers that have indicated their administrative costs exceed the current allowable 10% rate. The Board reviewed the amounts that would be needed to support a 15% increase for both prevention plans, as well as coordinator costs, to allow the direct service amounts to remain the same. While overall this effort supports funding and workforce capacity needs, there are some considerations that the OCTF will need to monitor, i.e., for federal awards which have an established limit of 10%, these must be adhered to unless service providers have their own federal negotiated cost rate. Also, OCTF has noted that historically regional vendors have not spent down all of their awarded funding and is considering whether merely reallocating funding could support this adjustment, versus awarding more funding.

Grace Kolliesuah inquired if OCTF would be repurposing funding to increase this proposal, to which Nicole Sillaman stated there is available state dedicated funds to be repurposed. Director Williams presented the other option of holding the additional 5% in a bank of sorts until the regions spend down service funds, Sam Shafer expressed support in the increase looking at the situation from a provider's point of view and posit. Eric Gonzalez clarified that from an administrative process, holding the money could present a procurement issue with ODJFS' Contract Office crossing fiscal years, though it could be remedied through clausal language.

Dr. McFarlane expressed favor in increasing the cap, but inquired on the downside of providing the 15%, to which Director Williams stated that the situation is similar either way in terms of encumbrance and carryover. Melinda agreed with Eric's sentiments and the administrative difficulty of returning funds. Doug Wolfe also was in favor in the 15%, keeping in mind supporting the entities in providing services.

Vice Chair Dr. Rhodes asked for any questions or comments on approving the additional funding for regional prevention plans and coordinators to support the 15% administrative costs. Hearing no further questions or comments, Vice Chairman Dr. Rhodes called for a motion to approve the funding to increase the administrative costs to 15% for both coordinators and regional services providers effective SFY 2023. Dr. Kynetta McFarlane motioned, and Grace Kolliesuah seconded the motion. The board approved the motion.

### **Regional Prevention Council Updates**

Director Williams directed the Board to the Board Portal for Regional Prevention Council Updates.

### **Other Business**

Director Williams mentioned prior to the conclusion of the Board Meeting, that Melinda Haggerty has volunteered to serve on the Family Support Through Primary Prevention Cross Systems Implementation and Planning Team. Grace Kolliesuah and Jeff Van Deusen will be participating as well. Biennial Reports were sent out to Board Members.

As there was no further business to come before the Board, Vice Chairman Dr. Angel Rhodes adjourned the February 23, 2022, OCTF Board meeting at 12:27 pm.

***Handouts:***

OCTF Board Meeting Agenda – February 23, 2022

OCTF PowerPoint Presentation – February 23, 2022

OCTF Board Draft Meeting Minutes – November 10, 2021

Sam Shafer – Bio

Child Advocacy Center Primary Prevention Proposal – Harcum House

SFY 2022 Southwest Prevention Plan Amendment

SFY 2023 Regional Child Abuse and Neglect Prevention Plans Workforce Survey Results

Allowable/Unallowable Expenses Guidance Document

SFY 2022 Operating Budget

SFY 2022 Regional Service Report

Biennial Report

Executive Director's Report

[Board Portal](#)