



**Ohio Children's Trust Fund  
Board Meeting Minutes  
February 15, 2018**

**Board Members Present:**

Representative Janine Boyd  
Carla Carpenter (Director Cynthia C. Dungey)  
Jennifer Davis (Director Lance Himes)  
Christina Hudak  
Grace Kolliesuah (Director Tracy Plouck)  
Senator Stephanie Kunze  
Representative Sarah LaTourette  
Diana Starkey  
Senator Cecil Thomas

**Board Members Absent:**

Carrie Baker  
Dr. Kathi Makoroff  
Ronald Rees

**Staff Present:**

Kristen Rost, Executive Director  
Eric Campfield, Program Manager  
David Monder, Program Manager  
Nicole Sillaman, Program Manager

**Guests:**

Cindy Peters, Senior Legislative Aide, Senator Cecil Thomas  
Denise Pleska, Senior Staff Attorney for ODJFS  
Ciara Price, Senior Legislative Aide, Representative Sarah LaTourette  
Jackie Robinett, Stark County Family Council

Chairman Sarah LaTourette called the Ohio Children's Trust Fund (OCTF) Board Meeting to order at 10:11am on February 15, 2018. A quorum of members was not present.

***Making Vital Connections***

Executive Director Kristen Rost explained that the Trust Fund is required to submit a biennial report every two years. The OCTF submitted its State Fiscal Year (SFY) 2016-2017 Biennial Report on December 28, 2017 and this report was made into a video. After presenting the video highlighting the biennial report to board members, Director Rost advised that a shortened version of it will be housed on the new OCTF website. Board members praised the video and asked the Director to share a copy of it with them.

### ***Northeast Ohio Regional Council***

Chairman LaTourette recognized Jackie Robinett from Stark County Family Council, which serves as the Regional Prevention Coordinator for the Northeast Ohio Regional Prevention Council. Ms. Robinett began her council update by briefly reviewing a history of council activities.

Ms. Robinett provided a status update for each of the region's three strategies (embedding the Strengthening Families Framework within the early care and education providers identified in the region; providing parent education within the region; and implementing a pilot program to provide Parents as Teachers in Columbiana, Mahoning and Trumbull counties through Women, Infant and Children offices targeting parents with children ages 3-5 years old) including information on the vendors selected for each strategy, the specific programs the vendors are providing and the counties within the region that each vendor will be serving.

She informed board members that grant agreements for strategy 1 and strategy 2 vendors have been signed and services are underway. Ms. Robinett noted that a Request for Proposals (RFP) is currently out for strategy 3, with hopes of getting services in place by May 2018.

She noted that the region has focused heavily on parent involvement as evidenced by parents' participation in numerous activities including taking part in needs assessment focus groups, assisting in council RFP processes, participating in site visits, serving on the council's outreach workgroup, and serving on the Stark County Family Council Family Engagement Committee. She explained that the council is currently discussing adding a parent representative to the council.

Ms. Robinett concluded her presentation by briefly reviewing the Northeast Regional Prevention Council's plans for April 2018 and their work on the SFY 2019 Prevention Plan.

Several members asked whether the Northeast region plans to seek a parent representative to serve on the council who is currently receiving child abuse and child neglect prevention programming or one who has demonstrated leadership abilities within the region. Ms. Robinett advised that the council is currently determining how they plan to go about selecting a parent representative, and she confirmed that a stipend will be provided for any parents serving on the council.

Board members thanked Ms. Robinett for the information she provided, and they commended her for the excellent work taking place in the Northeast region.

### **New Business**

#### ***Chairman's Update***

Chairman LaTourette explained that the Trust Fund is looking to create a Program Committee made up of board members and child abuse and child neglect prevention experts to provide guidance to the OCTF Board and grantees about national trends and best practices. She noted that a board member will need to chair the committee, which will meet once a quarter by phone. The Chairman asked that members advise her or Director Rost if they are interested in serving on the committee and/or if they know of anyone who would be beneficial to serve on the committee. Director Rost noted that the plan is to form the committee within the next couple of months with the goal of having the first program committee meeting in June or July 2018.

The Chairman then briefly explained that, as the Ohio Chapter of Prevent Child Abuse America (PCAA), the OCTF is required to undergo a full building capacity chartering process every four years. She advised that the Ohio rechartering site visit is scheduled for February 27-28, 2018. She noted that PCAA is sending two site reviewers (Anita Odom, Senior Director of Chapter Services at PCAA and Keryn Bernard-Kriegl, Executive Director of the New Hampshire Children's Trust) to meet with OCTF staff, board members, leadership, partners and stakeholders to learn more about how the OCTF operates and to discuss ways in which those operations can be strengthened and enhanced. Chairman LaTourette thanked everyone for completing the board member self-assessments and agreeing to participate in site visit meetings. She noted that based on the meetings, discussions and feedback the OCTF receives as part of this site visit, the Trust Fund will complete a building capacity action plan that addresses PCAA's criteria for continued designation as the Ohio Chapter of PCAA.

## **Old Business**

### ***Minutes***

With a quorum now established, Chairman LaTourette asked for any additions or revisions to the November 16, 2017 board meeting minutes. Hearing no additions or revisions, the Chairman called for a roll call vote on approving the November 16, 2017 board meeting minutes as written. The board approved the minutes as written.

### ***Finance Committee and Budget Update***

Treasurer Diana Starkey provided an update on the SFY 2018 Operating Budget. She reviewed the SFY 2018 revenue levels and noted that they are on track in comparison to this point last fiscal year. She noted that the Trust Fund received a small refund that was discovered in a Crawford County audit.

The Treasurer noted payments received that represent registration fees for OCTF sponsored Incredible Years trainings. She informed members that the OCTF strategic plan advises that the Trust Fund charge participants for attending OCTF sponsored child abuse and child neglect prevention trainings. She also advised members that the Trust Fund has already exceeded its' anticipated donation funding level for SFY 2018.

Treasurer Starkey then reviewed expenditures and noted the difference in obligated versus encumbered levels for regionalization due to the Trust Fund dispatching quarterly purchase orders as opposed to yearly purchase orders. She also explained the difference in obligated versus expended levels for regionalization being due to only three of the eight regions having invoiced the OCTF to date, and, because of various delays, regional councils having voted to extend the funding period of programs in their region through SFY 2019. She explained that because funds will not be liquidated by the end of SFY 2018, the board must decide whether funding should be allowed to be liquidated through SFY 2019, as the regional councils have voted to do. The Treasurer noted that if funding liquidation is allowed through June 30, 2019, the OCTF spending authority for SFY 2019 will be exceeded rather quickly.

She reminded members that while the Ohio Department of Job and Family Services (ODJFS) sought and obtained an increase in OCTF spending authority from the Controlling Board for SFY 2018, Ohio's Office of Budget and Management preferred to wait on requesting an increase in spending authority for SFY 2019. Given that the bulk of the funding is not likely to be expended

this fiscal year, the OCTF Board will have to seek authorization to expend more than the current \$5,000,000 appropriation authority level in dedicated public funds in SFY 2019.

Director Rost added that even if the board decides against allowing a funding liquidation extension through SFY 2019, the OCTF will still need to ask for an increase in appropriation authority given that a significant amount of funding would be returned to the Trust Fund.

In response to member questions as to why the funding was not spent by the regions, Director Rost reviewed regional timelines and explained that the majority of the delays occurred in the application and contracting processes. The Director noted that in some cases the regional prevention coordinating entities handled the competitive Request for Grant Application (RFGA) processes themselves and in other cases the Trust Fund worked in cooperation with them. In both cases, there were delays in creating, releasing, reviewing and scoring RFGAs. Furthermore, in some cases, the responses received by councils were not viable necessitating a rerelease of the RFGAs. Additionally, once the contracting process was underway, some regions asked vendors to include additional counties in their deliverables, which resulted in further delays. As a result of all of this, while the OCTF hoped that child abuse and child neglect prevention programs and services would be underway in the Spring of SFY 2017, most programs and services did not get up and running until early to middle SFY 2018.

Following this discussion, Treasurer Starkey motioned to support the requests of the regional prevention councils to extend the use of their allocated funds through SFY 2019 and make a request to the Controlling Board to increase OCTF SFY 2019 appropriation authority in dedicated public funds by \$5,000,000. Representative Janine Boyd seconded the motion. The board approved the motion.

### ***OCTF Regionalization Update***

Director Rost then advised members that the PowerPoint slides in their board meeting packets contain updates on the work happening in each of the eight Ohio Child Abuse and Child Neglect Prevention Regions. These updates include information for each region on the vendors, the strategies, the programs within each strategy, the counties to be served, the participants to be served, and the participants that have been served to date.

The Director explained that throughout the regions as work is underway, councils want to be adaptive and good stewards of taxpayer funds. As a result, several of them are requesting amendments to their original regional prevention plan that they submitted nearly two years ago.

She then reviewed the Central Ohio Regional Prevention Council's amendment request to change their parent leadership and involvement plan to eliminate the requirement that four parents be recruited to serve on the council and instead ask parents who are currently going through programming for their advice and feedback on whether the programming is effective and responsive to their needs. As a result of this amendment, the council budget for parent stipends for parents attending council meetings as members of council and participating in site visits will be reduced from \$2,500 to \$1,000 given that parents would no longer be attending council meetings.

Following this explanation, Chairman LaTourette motioned to approve the Central Ohio Regional Prevention Plan amendment. Grace Kolliesuah seconded the motion. The board approved the motion.

Director Rost next reviewed the Eastern Ohio Regional Prevention Council's amendment request. The council seeks to reduce their outreach plan to a strategy of increasing awareness of the prevention programs and services with a goal of increasing participation in these services. This part of the amendment includes a reduction in their outreach plan budget from \$3,000 to \$1,700 to achieve their reduced scope of work.

Through this amendment request, the council is also seeking to reduce their parent leadership and involvement plan to a strategy of increasing the awareness of parent leadership opportunities and skill building trainings by promoting training opportunities via social media, creating an electronic and written/paper directory of parent leadership opportunities, as well as informing parents via social media about the work of the council and upcoming council and workgroup meetings. This part of the amendment also includes a reduction in their parent leadership budget from \$3,750 to \$500 to achieve their reduced scope of work.

In response to a board member question as to what will happen to the \$3,250 not used in the parent leadership budget, Director Rost advised that these funds will be returned to the state.

A board member also expressed concerns as to whether the \$500 would be sufficient to effectively implement the skill building trainings contained within the parent leadership and involvement plan. Director Rost and Nicole Sillaman explained that the Eastern region would not be providing trainings during SFY 2018 and that they intend to utilize the \$500 for awareness building and promotion of the training opportunities that they plan to implement in SFY 2019.

Following this explanation, Chairman LaTourette motioned to approve the Eastern Ohio Regional Prevention Plan amendment. Diana Starkey seconded the motion. The board approved the motion.

The Director then reviewed the Great Lakes Ohio Regional Prevention Council's amendment request to add a third strategy to their prevention plan for primary prevention that aims to raise awareness of child abuse and child neglect prevention in the region and will complement the region's other two secondary prevention strategies. For regional strategies 1 (fostering parental resiliency) and 2 (building social support networks), vendors have been identified and services are being provided at a cost less than what was originally budgeted for these services. Therefore, the council wishes to utilize up to \$99,000 in remaining funds allotted to regional strategies 1 and 2 for implementation of the awareness strategy.

Following this explanation, Chairman LaTourette motioned to approve the Great Lakes Ohio Regional Prevention Plan amendment. Representative Boyd seconded the motion. The board approved the motion.

Director Rost next explained the Southeast Ohio Regional Prevention Council's amendment request to their prevention plan strategies and their outreach plan. The council seeks to amend its promotion of children's healthy social and emotional development strategy to provide more direction to possible vendors by only permitting applicants to apply for specific evidence-based

programs inclusive of Incredible Years and Strengthening Families. An RFGA will be utilized to solicit service providers to provide programming in the region's highest needs counties including Athens, Gallia, Jackson, Pike, Ross, and Vinton counties. This part of the amendment includes a reduction for this strategy from \$136,125 to \$125,059.90, as this represents reasonable cost per participant figure for the six counties to be served. The unspent funding of \$11,065.10 would be shifted to a new universal prevention awareness campaign strategy.

In response to board member questions, Director Rost advised that the six counties for the RFGA were chosen based on the baseline comprehensive needs assessment conducted for the region.

The Director explained that vendors have been identified in all counties within the region to provide services for their strengthening parenting skills to promote healthy child development strategy at a cost less than what was originally budgeted. Therefore, the council is seeking to redirect \$88,934.90 of its original \$291,900 budget for this strategy to a new universal prevention awareness campaign strategy.

The council also wishes to add a new strategy to deliver a universal prevention awareness campaign to change social norms to support parents and positive parenting techniques. The council will utilize the unspent funding of \$100,000 from the direct services strategies mentioned previously to fund this strategy. Up to \$38,000 of this funding is projected for a consultant to assess readiness and to develop the campaign, where the remaining \$62,000 would be allocated for implementation of the campaign.

Members asked whether other regions have done a good job of assessing readiness and developing a universal prevention awareness campaign and if so, suggested they be connected to the Southeast region to assist in developing the campaign. Director Rost advised that other regions have done so and the Trust Fund would connect them with the Southeast council. Nicole Sillaman also explained that the \$38,000 will be used for more than just paying a marketing firm to create materials for the campaign. This funding will also go towards focus groups and working with communities to ensure that the awareness campaign material is culturally sensitive. The Director also confirmed that the universal prevention awareness campaign will be implemented in all 13 counties within the region.

Director Rost explained that the final piece of this amendment request is to reduce the council's outreach plan to a strategy of increasing awareness of the prevention programs and services with a goal of increasing participation in these services. This part of the amendment includes a reduction in their outreach plan budget to \$3,600 to achieve their reduced scope of work. This funding would allow for paid boosts of marketing material via social media, the dissemination of press releases and paid newspaper advertising.

Following this explanation, Chairman LaTourette motioned to approve the Southeast Ohio Regional Prevention Plan amendment. Christina Hudak seconded the motion. The board approved the motion.

The Director then reviewed the Southwest Ohio Regional Prevention Council's amendment request to their prevention plan strategies. The council included a strategy to address high quality supports that address both primary and secondary prevention. Since the development of the needs

assessment and the prevention plan, council members have identified a number of statewide initiatives already moving forward that the region could connect to and promote rather than inventing/investing in something new. Given this, along with the fact that two RFGA's failed to produce a viable vendor to create high quality supports, the council requests to have the \$92,050 allocated for high quality supports redirected to parent/caregiver direct services.

Board members asked whether the council further explained which parent/caregiver direct services they want provided. Nicole Sillaman advised that while parent/caregiver services are being provided in all counties within the region, the council wants to find additional vendors to work in those counties within the region that have more populous communities in order to ensure a proportional amount of parent/caregiver services are being provided.

Following this explanation, Chairman LaTourette motioned to approve the Southwest Ohio Regional Prevention Plan amendment. Grace Kolliesuah seconded the motion. The board approved the motion.

Chairman LaTourette noted how, as part of the implementation of the regional model, nearly all regions have encountered barriers that have resulted in a need to amend their originally proposed regional prevention plan as evidenced by the five prevention plan amendments the board just reviewed and approved. While the Trust Fund Board wants to take the lead of its local partners and support their work, the fact that the board only meets quarterly can be a challenge as regional councils could be delayed in taking action on items in their prevention plan pending OCTF Board approval. Given this, she believes the board should discuss whether or not it is interested in continuing to review and approve all prevention plan amendments, or if it would rather grant discretionary authority to the OCTF staff to review and approve amendments unless a concern arises necessitating that an amendment be brought before the board for consideration.

Multiple members expressed their understanding of the need for providing discretionary authority, but at the same time raised concerns as to whether they would continue to receive notification of prevention plan amendments. Director Rost explained that the board could continue to be notified of all amendments and if members have any concerns with a particular amendment, it could be brought before the board for consideration and approval.

Following this discussion, Chairman LaTourette motioned that when additional regional prevention plan amendments come to the attention of the Trust Fund staff from OCTF local partners, the staff will notify the board and if the board does not respond within 10 business days with any potential concerns, the Trust Fund staff will then have the discretionary authority to either approve or deny the regional prevention plan amendments. Representative Boyd seconded the motion. The board approved the motion.

Director Rost then reviewed an application the OCTF received from Robinlyn Vogel who is seeking appointment to the Great Lakes Ohio Regional Prevention Council. The Director reminded members that in prior consideration of OCTF Board applications for appointment to regional prevention councils, the Trust Fund has checked with the council to ensure it supports the application. She advised that the Great Lakes Regional Prevention Council fully supports Ms. Vogel's application.

Following the review of the application, Chairman LaTourette motioned that the OCTF Board appoint Robinlyn Vogel to the Great Lakes Ohio Regional Prevention Council. Treasurer Starkey seconded the motion. The board approved the motion.

### ***April Prevention Month***

Director Rost then briefly reviewed the updated April campaign concepts with board members. Following this, she advised that all eight regions have submitted regional April prevention month plans that have been grouped by the activities for which they are seeking funding (Regional Kickoff Event; Collaboration with Community Partners; Local Media Engagements and Advertising; and Other Regional Activities).

The Director then shared the proposed activities outlined by each region in their Regional April Prevention Month Plan.

Following this, Chairman LaTourette motioned to approve all of the Regional April Prevention Month activities. Christina Hudak seconded the motion. The board approved the motion.

### ***Statewide Applications***

David Monder next advised members that the Trust Fund received a statewide application from Child Guidance and Family Solutions by the October 23, 2017 deadline as well as a statewide application from the Ohio Chapter of the American Academy of Pediatrics by the February 5, 2018 deadline. He then briefly reviewed the OCTF mandatory statewide application criteria.

Following this review, Mr. Monder explained that Child Guidance and Family Solutions (CG&FS) is seeking to facilitate the continuation of their Incredible Years (IY) Group programs by utilizing funding to assist in staff training, assist in delivering various IY programs (including IY Attentive Group, IY Baby, IY Home Coaching, IY Clinical Basic Parent and Small Group Dina) and sustain the fidelity of IY model operations during the Behavioral Health Redesign changes that are going into effect. CG&FS is seeking \$100,000 to directly serve 90 children, 125 adults and 16 professionals and their service coverage area will include Medina and Summit counties.

While Mr. Monder and several board members noted multiple issues with the application, including inconsistencies and/or a lack of clarity pertaining to participation numbers, training and budget, the main concern they shared revolved around the issue of statewide significance. The application only says that the IY program can be replicated elsewhere in the state. The applicant's proposed coverage area of Medina and Summit counties does not represent a statewide application.

Following this discussion, Chairman LaTourette motioned to deny the Child Guidance and Family Solutions statewide application and direct the OCTF staff to communicate the board's reasoning for the denial to the applicant as well as connect them with the Northeast Ohio Regional Prevention Council. Representative Boyd seconded the motion. The board approved the motion.

Mr. Monder then explained that the Ohio Chapter of the American Academy of Pediatrics (Ohio AAP) is seeking to partner with the OCTF to prevent child injury and abuse in Ohio through new education for healthcare providers and increased awareness of safe behaviors for families and caregivers.

The Ohio AAP will develop a Regional Training focusing on best practices in child injury, abuse and neglect prevention for pediatrics with the goal of increasing awareness of risks, recommendations, and pathophysiology for primary and secondary prevention in Ohio. Mr. Monder noted that the education program will prepare healthcare providers to discuss difficult infant and early childhood safety topics, and to counsel parents on making appropriate behavior changes. He advised that upon creation of the training, the Ohio AAP will host live sessions at 4 regional trainings, one of which will be presented as a webinar. In addition, the Ohio AAP will host and record a separate webinar where providers from across the state complete the education in real time. The recording of the above webinar and the module will be housed on the Ohio AAP website for future utilization. 200 professionals will receive direct education and 41,520 adults will be indirect recipients of the education provided through their interactions with healthcare providers for their children.

The Ohio AAP and the OCTF will also conduct an earned media and social media campaign targeting specific activities in the months of October 2018 (Sudden Infant Death Syndrome Awareness Month), November 2018 (Store It Safe Month), and April 2018/2019 (Child Abuse and Neglect Prevention Month). 10,000,000 adults and 2,900 professionals will be reached through earned and paid media as part of the targeted media campaign months.

The Ohio AAP application, which includes a 36% non-OCTF cash match, seeks \$100,000 and the service coverage area is statewide.

Several members expressed support for the application, but they asked that the Trust Fund ensure that some of the media stories and/or appearances include families as part of them and that the OCTF approve the locations of the 4 regional trainings. In addition, board members want to make certain that October Sudden Infant Death Syndrome Awareness Month activities are focused within infant mortality hotspots throughout the state.

Following this discussion, Chairman LaTourette motioned to approve the Ohio Chapter of the American Academy of Pediatrics statewide application with the addition that the Ohio AAP partner with local entities in identified infant mortality hotspot locations throughout Ohio to promote October 2018 Sudden Infant Death Syndrome Awareness Month activities. Senator Stephanie Kunze seconded the motion. The board approved the motion.

#### ***April Prevention Month (continued)***

Director Rost then reviewed the April campaign hashtag, #30MinuteHeroes, with board members. She explained that this hashtag is intended to be a call to action, asking Ohioans what they can do in the next 30 minutes to help prevent child abuse and child neglect. She added that by highlighting every day heroes, the #30MinuteHeroes campaign illustrates how we can all help prevent child abuse and child neglect. She advised that the campaign website will provide examples to Ohioans as to the simple actions they can implement to prevent child abuse and child neglect.

The Director next reviewed the planned April Prevention Month activities including a kickoff event on April 5, 2018 in the Atrium of the Ohio Statehouse. She explained that statewide public service announcements will be disseminated via radio and television to provide insight as to those actions anyone could do to help a child in need. She advised that April campaign advertisements and content will be run on OCTF social media platforms and interviews and earned media appearances will be conducted in major markets. She also noted that Kids Bake for Kids Sake

bake sales will occur on various dates throughout April. She also noted that Wear Blue Day will take place on April 11, 2018.

Director Rost informed the board that the OCTF is creating a media toolkit for the #30MinuteHeroes Campaign, which will consist of public service announcements, social media advertisements, a campaign guide, a campaign website and a media outreach plan.

The Director then shared two contests that are underway for April Prevention Month. The first is a new contest developed this year asking Ohioans to identify an Everyday Hero. An Everyday Hero is a person who, through their everyday acts of strength, is a hero in the eyes of a child. The intent of the Everyday Hero Contest is to recognize a winner from each of the eight Ohio regions. For this contest, regional prevention councils have agreed to assist in disseminating the contest guidelines and selection of heroes. The second contest is a #30MinuteHeroes youth art contest that was sent to school, state, regional, and local partners. The winners of the contest will be featured at the April Child Abuse Prevention Awareness Month kickoff event at the Ohio Statehouse. Regional prevention council members and coordinating entities have agreed to assist with disseminating information about the contest to local school districts.

Director Rost concluded her April Prevention Month presentation with a reminder that this year's April campaign will not utilize pinwheels in any way. She explained that Prevent Child Abuse America is conducting an entirely separate campaign and the Trust Fund is not participating in that campaign this year. All regions have been informed that Trust Fund dollars will not be used for pinwheels.

### ***Strategic Plan Update***

Nicole Sillaman began her update on the OCTF Strategic Plan by reminding members that the board approved the 2016-2021 strategic plan action items and funding priorities at its February 18, 2016 board meeting. She explained that these action items and funding priorities support the plan's five focus areas, which include: increase awareness of the OCTF; increase family support; develop a unified and systemic response to child abuse and child neglect prevention; increase the promotion of child safety and health; and an established efficient and effective organizational structure.

Ms. Sillaman noted that each action item was supported by an action plan to ensure the OCTF adhered to a timeline to implement the components of the strategic plan. She advised that the Trust Fund will continue providing an update to members at each board meeting on the status of the implementation of the five focus areas within the plan.

Ms. Sillaman then reviewed the tasks and timelines for each of the five focus areas noting which tasks have been completed, those tasks that are underway and progressing and those tasks where minimal to no progress have been made to this point.

She concluded her presentation by confirming that training resources will be shared on the OCTF website, which will include specific professional development pages as well as family resource pages.

### ***Other Business***

Director Rost reminded members that the Ohio Revised Code (ORC) no longer contains Metropolitan Statistical Area (MSA) requirement language for OCTF Board members, which allows the board to now have statewide coverage for its membership. She noted that there are three public vacancies on the board and explained that the Trust Fund is looking for new members from the following areas: Great Lakes/Cleveland; Northwest/Toledo; and Central/Southwest/Southeast. The Director also explained that the OCTF is seeking members from the following areas of expertise: marketing, legal, and social work. She encouraged members to contact her if they knew of any potential members with the above expertise and from the above noted areas in Ohio.

Director Rost also reminded members that financial disclosure statements are due by May 15, 2018 and advised members that they should have already received communication from the Trust Fund concerning any OCTF mileage reimbursement they received during the past year. She also noted that a copy of the Trust Fund's Federal Fiscal Year (FFY) 2017 Community-Based Child Abuse Prevention (CBCAP) Annual Report has been included in members' board meeting packet for their review and reference.

As there was no further business to come before the board, Chairman LaTourette adjourned the February 15, 2018 OCTF Board meeting at 12:01pm.

*Handouts:*

OCTF SFY 2016-SFY 2017 Biennial Report  
OCTF Board Meeting Agenda – February 15, 2018  
OCTF PowerPoint Presentation – February 15, 2018  
OCTF Board Draft Meeting Minutes – November 16, 2017  
SFY 2018 Income Statement  
SFY 2018 OCTF Operating Budget  
Regional Funding Timelines  
OCTF Regional Amendments Summary  
Great Lakes Ohio Council Member Appointment Application  
April Prevention Month Campaign Concept  
Statewide Application – Child Guidance & Family Solutions  
Statewide Application – Ohio Chapter of the American Academy of Pediatrics  
Executive Director's Report  
FFY 2017 CBCAP Annual Report